

Minutes: Board of Trustees, The Field Library, Monthly meeting

Thursday November 16, 2023

Present:

Vice-president Bloom
Treasurer Foster
Secretary Douglas
Director Brown

Trustees Present: Fortino, Galella, Kelley
Noble, Smith, Srinivasan

Trustees Absent: Alexander, President Most

Guests Present: Riley

Meeting called to order 7:03pm

No comment from the Public

Previous minutes to meeting October 19, 2023

Moved to be accepted by Foster, seconded by Smith. Unanimously adopted.

Director's Report: Report accepted as offered. Working with WLS on Connect Westchester program to assist underserved communities close digital divide,

Treasurer's Report: Current trends are in line with proposed/adopted budget. Still awaiting reimbursement on the STEM funding, and Levenberg grant money increased by Hastie.

Statistics: Report accepted as offered. Notable uptick in door counts

WLS Report: WLS funding Connect Westchester- having identified several low income communities in need of assistance with digital divide, funding will provide resources to create digital equity.

Friends of The Field Library: no report

Grants: no report

Committee Reports:

Audit: Audits completed.

Executive Committee: No report

Facilities Committee: Fire drill activity to be coordinated by Director/Fire Department. Drill planned when patrons are present.

Finance Committee: meet end of month to work on proposed budget.

Fund-raising: no report

Governance: Charter revision still pending. Reminder Trustees must complete 2 hours of training annually. Proposed revision to By Laws regarding excused/unexcused absences in New Business

Human Resources: no report

Nominating committee: no report

Strategic Planning committee: no report

Web Design: report accepted regarding ongoing conversations with staff/patrons

Discussion Items:

Budget passed by 68%.

Old Business: Lease finalized-

New Business:

By Law revision:

Motion to accept by law revision clarifying excused and unexcused absences

Motion proposed by Foster, seconded by Srinivasan. Voted approved, One abstention

Holiday gift cards for staff

Motion proposed to increase amount of gift card maximum to \$150 by Smith, seconded by Kelley, Voted unanimously. Holiday staff party December 13

Thank you letters to Harkham and Levenberg from Director

Motion proposed by Srinivasan, seconded by Smith, Unanimously approved

Moved to adjourn meeting Foster, seconded Bloom, Unanimously voted

Meeting Adjourned 8:01pm Next meeting December 14, 2023