

**Minutes: Board of Trustees, The Field Library, Monthly Meeting.**

Thursday May 18<sup>th</sup>, 2023.

**Present:** President Alan Most, Treasurer Mary Foster, Director Jennifer Brown

**Trustees Present:** Karen Kelley (WLS representative), Sandra Smith, Trevor Noble, Benjamin Bloom.

**Trustees Absent:** Ann Douglas (Secretary), Chris Alexander, Joe Galella.

**Guests Present:** Sinduja Srinivasan, Patricia Riley (City Council Liaison), Catalina Fortino.

Meeting called to order 7.03pm.

Glenn Smith from ApprentiSmith presented to the board on his apprenticeship program.

Most confirmed the resignations from the board of Vice-President Melinda Consentino and Tina Romeo. Both resigned due to personal reasons.

Most nominated Benjamin Bloom as Vice President, seconded by Mary Foster. Unanimously voted.

No public comments were received.

**Previous minutes:** Foster requested that the following be added to the Finance section: "Discussion of 2024 preliminary budget that supports the tax increase." Jennifer requested that in the Fund-Raising section it be noted that the vision for the STEM lab was reported. The minutes could not be accepted as there was not a quorum present of trustees that had attended the April meeting. Acceptance of the minutes was tabled until the next meeting.

**Director's Report:** Report accepted as offered.

**Treasurer's Report:** Foster noted that \$80,000 from the Town of Cortlandt was received early, and that health insurance costs are running a little high compared to the budgeted amount.

**Statistics:** Report accepted as offered.

**Friends of The Field Library:** No report.

**Grants:** Report accepted as offered.

**Audit:** The committee is to meet with the auditors on May 24<sup>th</sup>, 2023.

**Development:** The meet-and-greet at Chapel Hill was a success with forty attendees. This will be replicated at other condominium complexes.

**Facilities:** Brown agreed to report back to the board on the facilities walk-thru with the Fire Chief and representatives of the City of Peekskill.

**Governance:** No report.

**Human Resources:** No report.

**Nominating Committee:** No report.

**Strategic Plan:** Foster reported on the plan's progress. A follow up meeting is planned for May 22<sup>nd</sup> to discuss the remainder.

**Discussion Items:** It was agreed to table a discussion about the acceptance of awards and gifts by The Field Library to the next meeting.

**Old Business:** Motion to accept the bylaws with the yellow highlighting removed. Motioned by Foster, seconded by Kelley. Unanimously voted.

**New Business:** Foster motioned to approve increasing the employee fraud insurance to the \$1m policy outlined in the Director's Report May 2023, seconded by Smith. Unanimously voted.

"For \$1,000,000 with a \$5,000 deductible, it is \$89 Additional Premium from 5/4-9/1, \$475 annually (including current cover)."

Moved to adjourn to Executive Session 8.10pm to discuss matter relating to the board of trustees. Moved by Bloom, seconded by Foster. Unanimously voted.

Moved to end Executive Session 8.55pm. Moved by Kelley, seconded by Foster. Unanimously voted.

Moved to adjourn 8.55pm. Moved by Kelley, seconded by Foster. Unanimously voted.