

Minutes: Board of Trustees, The Field Library, Monthly meeting

Thursday July 20, 2023

Present: President Most
Vice-president Bloom
Treasurer Foster
Secretary Douglas

Trustees Present: Alexander, Kelley, Galella
Noble, Smith, Srinivasan

Guests Present: Riley

Director Brown

Meeting called to order 7:03pm

Previous minutes to meeting June 15, 2023

Moved to be accepted by Foster, seconded by Smith. Unanimously adopted.

Director's Report: Report accepted as offered. Funding recently received from Assemblyperson Levenberg for \$30K to support material/programs for early/immigrant literacy

Treasurer's Report: Current trends are in line with proposed/adopted budget. Concern expressed over possible insufficient signatures will be acquired to support ballot initiative for next year's budget. Contingency plans to be formulated.

Statistics: Report accepted as offered= trend noted in increase in circulation, print material and decline in DVD usage.

WLS Report: No report

Friends of The Field Library: No report

Grants: Grants-writer, TJ, has resigned due to lack of success in acquiring grants. Pre-approval acquired for Gateway SAM grant from state.

Committee Reports:

Audit: Audits is waiting completion which should be in the next couple of weeks.

Executive Committee: No report.

Facilities Committee: No report.

Finance Committee: No report.

Fund-raising: Chester Smith event postponed to spring. Lofts "meet/greet" not well attended.

Governance: Charter revision still pending. Will pursue resubmission.

Human Resources: No report.

Nominating committee: Ad hoc committee formed to organize election in October Trustees Galella and Kelley will meet as needed.

Strategic Planning committee: No report.

Discussion Items:

Website revision discussed. Ad hoc committee chaired by Trustee Srinivasan to gather information from staff how best to improve website. RFPs to be drafted. Decision to fund revision pending budget status.

Contingency budget a possibility based on current number of signatures for ballot inclusion. Discussion on health care costs, reduction of hours of service. Director Brown will seek input from staff as to possible actions, to be prepared should the budget be reduced.

Old Business: none

New Business:

Moved to adjourn to Executive Session 8:31 pm. Moved by Kelley, seconded by Galella Unanimously voted. Purposes of Executive Session to discuss selection of new trustee; Mid-year review of Executive Dir.

Moved to exit Executive Session by Kelley, seconded by Smith. Unanimously voted.

Moved to adjourn meeting Noble, seconded Smith, Unanimously voted.

Meeting Adjourned 8:51pm

Next meeting September 21, 2023