

Minutes: Board of Trustees, The Field Library, Monthly meeting

Thursday December 21, 2023

Present: President Most
Vice-president Bloom
Treasurer Foster
Secretary Douglas
Director Brown

Trustees Present: Alexander, Fortino, Kelley,
Noble, Smith,
Trustees Excused: Galella, Srinivasan
Guests Present: Riley

Meeting called to order 7:03pm

Previous minutes to meeting November 16, 2023. Two corrections made
Moved to be accepted by Smith seconded by Foster. Unanimously adopted as
corrected

Director's Report: Report accepted as offered. SAM grant check status update.
Funding imminent.

Treasurer's Report: Current trends are in line with proposed/adopted budget. Small
surplus included to cover any staffing changes or needs.

Statistics: Report accepted as offered= trend noted in increase in circulation;
children's activity very strong

WLS Report: Advocacy day in Albany 2/7/24

Friends of The Field Library: Group met, set dates for 2024- Cheser Smith event April
18

Grants: no report

Committee Reports:

Audit: Audits completed

Executive Committee: No report

Facilities Committee: Fire drill planned for the spring.

Finance Committee: no report

Fund-raising: no report

Governance: Charter revision still pending. Awaiting update from the state.

Human Resources: no report

Nominating committee: no report

Website revision: Survey accomplished, \$25K allocated for eventual rebuild

Discussion Items:

Discussion about WLS annual statistics. The Field Library serves 10th largest population, 28th in staffing numbers.

Old Business: none

New Business:

Discussion regarding 2024 budget. Narrative provided to explain various decisions. Moved to be adopted by Smith, seconded by Alexander. Unanimously approved.

Discussion regarding resolution authorizing recurring expenses over \$5K to be approved without a second signature by Director Brown.

Moved by Smith, seconded by Noble. Unanimously approved.

Moved to adjourn to Executive Session 8:31 pm. Moved by Most, seconded by Kelley. Unanimously approved.

Purposes of Executive Session to discuss status of lease; annual review of Executive Dir. Follow up meeting to discuss mid-year progress report Jan. 5, 2024 7PM.

Moved to exit Executive Session by Kelley, seconded by Bloom, Unanimously approved.

Moved to adjourn meeting Noble, seconded by Fortino. Unanimously approved. Meeting Adjourned 8:51pm.

Next meeting January 18, 2024.